



APPLICATION FORM

The application form must be sent* to the municipality (kommune) where you live	To be filled in by the local authority	
Insert the name of the municipality (kommune) where you live:	Modtaget dato	Journalnummer
	Binding municipal referendum Application for enrolment in the electoral register of a citizen of another member state of the European Union who is legally residing in Denmark without being registered in the CPR or with the Protocol Department of the Ministry of Foreign Affairs.	

*) The application form must be used and can be submitted to the municipality by personal attendance, send by mail or by e-mail. If you want to send the application form by e-mail, you should send it as secure mail as the application form contains personal sensitive information (your civil registration number).

Applicant

Remember – see directions on page 2

First name, middle name, and last name
Date of birth
Citizen of (country)
Date of entry into Denmark
Address in Denmark

Remember to enclose documentation that you are legally residing in Denmark. You must also enclose documentation of your name, date of birth, citizenship, date of entry and address in Denmark. In the directions on page 2, you can find examples of which documentation you can enclose.

The applicant's declaration and signature

E-mail/telephone number during daytime	Date and signature
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Under section 163 of the Danish Penal Code, an incorrect written declaration is punishable by a fine or imprisonment for up to four months.

Directions

Voting rights and enrolment in the electoral register for binding municipal referendums for citizens of another EU member state¹ who is legally residing in Denmark without being registered in the CPR or with the Protocol Department of the Ministry of Foreign Affairs.

1. Conditions for the right to vote

EU citizens with a permanent address in Denmark and who by or before the election day have reached 18 years of age are entitled to vote in the binding municipal referendum held in the municipality of residence.

If you are legally residing in Denmark, but you are not yet registered as a resident in the Civil Registration System (CPR), you can still be considered to have a permanent address in Denmark. Foreign nationals who have been deported by final judgment (according to sections 22-24 or 25c of the Danish Aliens Act) or by a final decision (sections 25-25b of the Danish Aliens Act), are, however, disqualified from voting.

2. Before you can vote in the binding municipal referendum you must be enrolled in the electoral register

In order for you to exercise your voting rights for the binding municipal referendum in the municipality where you live, you must be enrolled in the electoral register. If you are not registered as a resident in the CPR, you can only be enrolled in the electoral register for the binding municipal referendum upon application. The reason is that you are not automatically enrolled in electoral register when you are not registered as a resident in the CPR.

If you want to vote in the binding municipal referendum, you must provide the information specified in the application form, enclose documentation of your name, date of birth, citizenship, date of entry and address in Denmark together with documentation that you are legally residing in Denmark. The application must be sent to the local authority where you live (legally reside).

3. Documentation to enclose with your application

You must enclose documentation for your name, date of birth, citizenship, date of your entry into Denmark, for example in the form of a copy of your passport. You must also enclose documentation for your address in Denmark, e.g. in the form of a lease, a purchase contract for a residence, or a declaration made by the person with whom you live.

You must also enclose documentation that you are legally residing in Denmark. As documentation you can, for

example, send documentation of paid employment here in Denmark (e.g. employment contract or pay slips), documentation for self-employed business in Denmark (e.g. registration of your company with the Danish Business Authority), or documentation for final admission to a higher education in Denmark (e.g. admission letter).

4. Deadline for the application

You can apply for enrolment in the electoral register no earlier than 3 months before the day of the referendum. Normally, the local authority must receive your application no later than **4 weeks before the day of the referendum** in order for it to take effect for the referendum.

The deadline is instead **3 weeks before the day of the referendum** if you in the period from and including 5 weeks before the day of the referendum have either:

- 1) moved to Denmark, or
- 2) become a citizen in one of the other EU countries.

5. Processing of the application

The application is processed and determined by your local authority. If information in the application form or the enclosed documentation is incomplete, your local authority will notify you accordingly and ask you for additional information.

6. If your application is approved

If your application for enrolment in the electoral register is approved, you will be able to vote for the binding municipal referendum in the municipality in which you live. You will also be enrolled in the electoral register for local and regional elections and you can thus vote in these elections.

If you are later registered in the CPR, you will automatically be enrolled in the electoral register for local and regional elections and binding municipal referendums in the municipality that you live in.

7. Relocation to a new municipality or relocation of the country

¹ The other EU member states are the following: Belgium, Bulgaria, Cyprus, Estonia, Finland, France, Greece, Ireland, Italy, Croatia, Latvia, Lithuania, Luxemburg, Malta, The Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, (United Kingdom), Sweden, Czech Republic, Germany, Hungary and Austria.

If you relocate to a new municipality in Denmark, you must state it to the local authority to which you will be relocating and to the local authority that you are relocating from.

If you later decide to relocate to another country, you must inform the local authority where you are enrolled in the electoral register, so that you can be struck off the electoral register. Notification of your relocation to another country must be given to the local authority from four weeks before moving abroad and no later than on the date of the departure.

8. Processing of personal data

According to the General Data Protection Regulation and the Danish Data Protection Act, you have a right of access to the information registered about you. You can contact the authority which registers the information (the local authority). You can demand to have rectified any incorrect information registered about you.